



Job Description – Senior Captain of SULTANA

Updated March 2021

Summary

Standard Work Days/Season	Year-Round/Full Time
Weekend Work Required	Yes (in season / April - October)
Paid Vacation	Per standard policy based on duration of employment
Personal/Sick Days	up to 5 paid days per year
Holidays	8 paid per year
Benefits	As per standard employee package, includes health, retirement, & disability
Reports to	President
Job Location	Chestertown/ Northern Chesapeake

Vessel-Specific Responsibilities

Working in conjunction with the Sultana Education Foundation's President and Vice President, the Senior Captain's core responsibilities include:

- USCG compliant operation of the schooner SULTANA
- Planning, oversight, and implementation of the maintenance program
- Oversight of all educational programs offered onboard the vessel
- Hiring, training, management, and scheduling of SULTANA's Associate Captain in conjunction with President
- Hiring, training, management and scheduling of SULTANA'S crew.
- Oversight of Volunteer Program
- Oversight of SEF Medical Policy onboard SULTANA
- Oversight of shore-side maintenance facilities
- Advance scheduling of dockage according to the vessel's program schedule
- Oversight of food service onboard the schooner

Other Responsibilities

The Senior Captain may be expected to take responsibility for several administrative/program responsibilities within the organization in addition to their core captaining duties. These may include, but are not limited to:

- Serving as Ambassador for the Foundation
- Facilities Maintenance and Oversight of Shop Facilities
- Event Organization
- Potential Small Boat Building Program

The details of these responsibilities will be discussed during the interview process.

Travel, Live Aboard and Weekend Work

This Senior Captain position involves significant travel and weekend work as part of the schooner SULTANA's annual programming circuit on the Chesapeake Bay. Details of these responsibilities will be discussed during the interview process.

Required Medical Training

Captain must obtain and maintain the following:

- Maryland Medicine Administration Certification
- Wilderness First Responder or USCG Medical Officer Certification

Drug Testing and Criminal Background Check

Captain's is subject to

- Initial and ongoing random drug testing as required by USCG.
- Initial and as requested criminal background check.

Core Qualifications

Core qualifications of the Captain include:

- Valid USCG Masters license for inland waters of no less than 50 tons (larger preferred)
- Auxiliary Sail Endorsement
- Valid FCC marine radio operator's permit
- Extensive sailing experience on larger historic sailing vessels
- Previous work in shipboard education.
- Experience with engine, systems, wooden vessel, and traditional rig maintenance.
- Excellent crew management and interpersonal skills.

Method of Application, Selection Process, and Start Date

Interested candidates should email a cover letter and resume to:

Drew McMullen, President | Sultana Education Foundation | dmcullen@sultanaeducation.org

Emailed documents should be in PDF form or Microsoft Word.

A personal interview in Chestertown, Maryland will be required for select candidates. The Sultana Education Foundation anticipates making a selection for this position as soon as a suitable candidate is identified. The Foundation's preference is for the selected candidate to start immediately, but later start dates in 2021 will be considered. Applications to fill this position on a short-term, seasonal basis will also be considered.